

CONFIDENTIAL
MINUTES OF DEPUTY DIRECTOR

STAFF MEETING

12 June 1957

Deputy Director (Support)
Assistant Deputy Director
General Counsel
Comptroller
Director of Communications
Director of Logistics
Director of Personnel
Director of Security
Director of Training
Chief, Audit Staff
Chief, Management Staff
Chief, Medical Staff
Special Support Assistant to the DD/S
Special Planning Assistant to the DD/S
Assistant for Administration, DD/I
Legislative Counsel

Approved
John J. Howard

get into the role in
par. 2 applies to our
next submission for the
file in committee. Should
we be CONFIDENTIAL? Put it in
that file?

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 NO CHANGE in Class. DECLASSIFIED

Class. CHANGED TO: TS 25X1A

DDA Memo, 4 Apr 77

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2. Colonel White mentioned that the Director has not yet offered any comments on our recent semi-annual report for the Killian Committee. However, it is felt that the contributions from the DD/S components were for the most part very good. As similar reports will be required to be prepared twice a year, DD/S components should currently accumulate data for subsequent reports. The various Offices are requested not to include statements such as "improvement is continuing to be made," but should present factual data of interest to the Committee.

3. The first phase of Operation Alert 1957 has already started, although this Agency's participation will not take place until next month. The attention of all Offices and all personnel is particularly directed to Notice [redacted] Emergency Plans, Operation Alert 1957, so as to not confuse the test messages as real messages for action.

4. At the Deputies' Meeting on 5 June 1957, the plans for the celebration of the tenth anniversary of CIA were scaled down considerably from some of the original ideas. There will be no cornerstone laying at the new site because the property will not be cleared by that time. It is expected that a contract for clearing will be let by 1 September, and a contract for grading roads and parking lots should be let by 1 December.

5. Since we are nearing the end of Fiscal Year 1957, any DD/S component requiring additional 1957 funds should submit their requirements to the Deputy Director (Support) as soon as possible so that we can weigh all needs as to priority for allocating any additional funds that are available.

6. Colonel Edwards suggested that the minutes of meetings of the IAC often reflect policy statements made by the Director which are of interest

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to the DD/S components, but do not get wide distribution. Colonel White indicated that he will look into a method by which these minutes may be reviewed to distribute pertinent items of interest to the respective DD/S components.

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7. [redacted] gave the following report on regulatory issuances which have been in the DD/S components to resolve differences longer than six weeks:

On 1 May there were 33 proposed publications. Eight have been settled and one new one has been added, leaving a balance of 26 issuances.

Of these 26, Personnel has 14; Logistics has 5; Comptroller has 5; and Security has 2.

He also called attention to the fact that there are numerous old CIA Regulations and Confidential Funds Regulations still on the books. Colonel White urged that expeditious action be taken to remove all such old publications.

8. The meeting adjourned at 1155 hours.

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